

Report to Chippenham Area Board
Date of meeting 9.11.15
Title of report Youth Funding Procurement of PAYP providers

Purpose of the Report:

To consider the listed procurement purchases of positive activity providers; using youth funding, as detailed below, together with the recommendations of the Local Youth Network (LYN) Management Group.

PAYP Provider	Amount requested	LYN Management Group recommendation
Wiltshire Outdoor Learning team- High ropes	£3500 (plus further 2x£3500 for x2 more events subject to satisfactory outcome in at first event)	yes
Wiltshire Outdoor Learning team- Mountain Bike group	£4500	yes

1. Background

The recommendations from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered these and identified them as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Funding procurement process, through the Local Youth Network Management Group.

- 2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.
- 3. Environmental & Community Implications**
Youth Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.
- 4. Financial Implications**
Financial provision had been made to cover this expenditure.
- 5. Legal Implications**
There are no specific legal implications related to this report.
- 6. Human Resources Implications**
There are no specific human resources implications related to this report.
- 7. Equality and Inclusion Implications**
Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.
- 8. Safeguarding Implications**
Wiltshire Council has ensured that the necessary policies and procedures are in place; through its' procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.
- 9. Procurement of PAYP for consideration**

Procurement purchase ID	Provider	Project Proposal	Requested
Procurement purchase ID number	Wiltshire Outdoor Learning team	High Ropes Course	£3500 plus x2 more events.
Provider (details of the PAYP provider)			
Wiltshire Outdoor Learning Team			
Positive activity description			
A tailor made high ropes course event on River Island in February Half term 2016.			
Explanation why chosen this supplier			
This was the best placed and only Wiltshire Council vetted supplier who could offer the type of activity tailored to local needs.			
Recommendation of the Local Youth Network Management Group, with any conditions			
That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Chippenham and Villages Area strategic plan for young people and is approved for the amount of £3500.			

Procurement purchase ID	Provider	Project Proposal	Requested
Procurement purchase ID number	Wiltshire Outdoor Learning Team	Mountain Bike group	£4500
Provider (details of the PAYP provider)			
Wiltshire Outdoor Learning Team			
Positive activity description			
X1 session for 35 weeks mountain bike group for young people (max x9 young people per session); to develop interest, volunteer support, and mountain bike interest in the area, and also support the possible development of trails around the Chippenham area. Includes qualified instructor, transport if needed, and provision of equipment and bikes to ensure fair access.			
Explanation why chosen this supplier			
This was the best placed and only Wiltshire Council vetted supplier who could offer the type of activity tailored to local needs.			
Recommendation of the Local Youth Network Management Group, with any conditions			
That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Chippenham and Villages Area strategic plan for young people and is approved for the amount of £4500.			

Background documents used in the publication of this report:

- Quotation form (from the procured service provider).

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